

**Montana Shared Catalog  
PARTNERS MEETING**

Thursday, May 1, 2008; Billings Hotel & Convention Center

Meeting called to order by Sonja Woods.

Ken Adams introduced Jemma Hackbarth to the Partners.

Roll call

Bitterroot: Gloria Langstaff, Nansu Roddy

Drummond: Jodi Oberweiser

Flathead: Kim Crowley

Glendive: Gail Nagle, Dawn Kingstad

Hearst Free: John Finn

MCC: Ann Rutherford

Miles City Public: Sonja Woods, Hannah Nash

Mineral: Absent

MSLA: Honore Bray, Steve White

NVPL: Renee McGrath

Polson: Marilyn Trosper

Suzanne Reymer, MSL

Cherie Hesar: Rosebud, interested party

Sarah McHugh: MSL

MaryKay Bullard: Colstrip, interested party

March Minutes approved as written.

Additions to the Agenda: Discussion of Reports, Transit Issues (Action Item), Invitation (Honore)

Agenda Items

1. Checkout Periods: Flathead County, one checkout period of 21 days for the entire partners group (for ease of patrons, one due date for all materials). The MSLA Board is not interested in changing from the 28 checkout period. BITT changed their checkout period to 28 days to comply with Partners group period. NVPL also changed from 21 to 28, but patrons would be happier getting rid of 10 in favor of 21 for all materials. Hearst Free concurs with NVPL. Sarah is interested in what the Partners do as a model for the State Library Card (holds, due dates, bills, thresholds, etc.) Cherie Hesar commented on the shipping out of materials for 21 or 28 days—the faster due date keeps items moving faster around the libraries. Symphony will have improvements in demand management, or a report that displays purchase alerts customizable to the specific library's hold threshold. After four years of discussion, as per SOP, general consensus to maintain current circ rules, in hopes of a future statewide library card.

2. Holds/Fills Matrix: Ken Adams, bug in demand management that selects the most recent book entered into the database will be selected for the hold first. Fixed in 3.2.1 Symphony build (earliest release mid June).

3. Proposed MSC Partner By-Laws submitted by Ken Adams: Action item, should this be pursued by the group? Motion by Honore to work on by-laws and create a sub-committee. John second. Passes unanimously. Carried By-Laws Committee: Nansu Roddy, Ken Adams (Chair), and Dawn Kingstad. Passes unanimously. All members need to read by-laws and give feedback to Ken by May 15<sup>th</sup>.

4. Reports: Nansu Roddy. Running reports. Jemma will check to make sure that trace items are not duplicated on the long overdue list.

Daily Maintenance:

Day before materials- priority

Daily holds including clean holds shelf and pull on shelf holds

Stuff to Keep Tabs on:

Claims return

In transits

Trace

Over due and long overdue

5. Transit Issues, Ken Adams: some libraries having transit issues (mailing items out in a timely manner). Mineral will find a way to ship items more frequently. There has been a noticeable improvement in shipments since the last Partners meeting. New items for Mineral's use only issue was cleared up after the last meeting. New libraries joining Partners need to be made aware of the shipping demands of being a Partner member, and other obligations that come with being a Partner member. The Partners will be better about educating in-coming members on holds demand, pulling books, etc.

6. Invitation, Honore Bray: ALA Program office, ALA grant opportunity pilot project. Grant is by invitation only, \$5000 to \$100,000 over a two-year period. Invite Partner libraries to be a part of the grant: unbiased financial information, filming of library programming (to be checked out by libraries), speaker's bureau, money on a library shelf kits, Linette will be developing YA finance programming, adult programming, Value Line online subscription (2 year subscription). Interested libraries should submit letters of interest or suggestions to Honore by June 1<sup>st</sup> for the grant application. Honore will send out an email with the grant information and website to the Partners listserv.

Meeting adjourned.

Next meeting Tuesday, June 10<sup>th</sup>, Gloria (Bitterroot) will take minutes.

Respectfully Submitted,

Hannah Nash

Miles City Public Library